

AGENDA - EAST PLANTATION UTILITY DISTRICT

Notice is hereby given that, pursuant to V.T.C.A. Government Code, Chapter 551 the Board of Directors of **East Plantation Utility District** will meet in **regular session**, open to the public, at **3:30 p.m.** on **WEDNESDAY, NOVEMBER 20, 2019**, at 447 Cumberland Trail, Conroe, Montgomery County, Texas, a designated meeting place of the Board of Directors inside the boundaries of the District, at which meeting the following items will be considered:

1. **Hear from Public.**
2. **Consider accepting resignation of Director.**
3. **Consider appointing Director and accepting Statement of Officer and Oath of Office.**
4. **Consider reconstituting Board of Directors.**
5. **Consider amending District Registration Form and authorize filing with TCEQ.**
6. **Consider approving Minutes of Meeting of October 16, 2019.**
7. **Hear Report on operations and maintenance of jointly-owned WWTP, including:** take necessary action, including approval of repairs and maintenance.
8. **Hear Report on District facilities, including Water Plant, including:**
 - a. discuss status of District's facilities;
 - b. authorize necessary repairs and maintenance of District facilities;
 - c. authorize preparation of plans and specifications for District facilities;
 - d. approve award of contracts, pay estimates, and change orders for District facilities;
 - e. discuss results of cross connection inspections;
 - f. discuss results of meter calibration on customer meters;
 - g. discuss and take action on complaints regarding water quality and responses thereto;
 - h. discuss and take action on resident billing and collection matters;
 - i. discuss and take action on credit card and online payments; and
 - j. consider amending District Rate Order.
9. **Hear Bookkeeper's Report, including:** (a) consider approving payment of bills; and (b) consider approving Investment Report.
10. **Hear Tax Report and Delinquent Tax Report.**
11. **Hear Report on Lonestar Groundwater Conservation District matters.**
12. **Hear comments from General Manager.**
13. **Convene in Executive Session to Hear Personnel and Administrative Report including:** (a) consider status of personnel, authorize pay increases/annual performance bonus, and hiring/termination of personnel; (b) approve changes to Employee Manual, and (c) conduct employee review.
14. **Reconvene in Open Session and take any necessary action(s).**
15. **Hear comments from Directors.**

Pursuant to V.T.C.A. Government Code §551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorneys on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations.

EXECUTED this 13th day of November 2019.

EAST PLANATION UTILITY DISTRICT

By: /s/ Preston Humphreys
Preston Humphreys, Director